



Below are important pieces of information that we will be discussing about your loved one during the arrangement conference. Please do the best you can gathering them together. Please don't worry if you have any difficulty in locating the information, we will take our time and walk you through this process step by step and make it as easy as possible for you.

DEATH CERTIFICATE INFORMATION

- Full legal name and address
- Social security number
- Date and place of birth
- Occupation or homemaker
- Spouse's name with maiden name
- Father and mother's name with mother's maiden name
- Military discharge papers (DD214)

OBITUARY ANNOUNCEMENT INFORMATION

- Picture
- Family and friends
- Church, clubs and organizations
- Military service
- Any additional newspapers other than the Beacon Journal for publication.

ADDITIONAL INFORMATION

- Thoughts or ideas about services and/or visitation
- Name of cemetery and related paperwork
- Complete set of clothing (including underclothing)
- Additional picture for hairstyle and appearance
- 30 to 40 pictures with family and/or friends for Tribute DVD
- Insurance policy or policy number(s)